12th Asian Maize Conference and Expert Consultation
on
"Maize for Food, Feed, Nutrition and Environmental Security"

Rama Gardens Hotel, Bangkok, Thailand
30 October – 1 November, 2014

GUIDELINES TO AUTHORS

Invited plenary papers must not exceed **12** pages in length (including figures, tables and images).

Contributed oral and poster papers must not exceed **4** pages in length (including figures, etc.).

Abstracts for all papers must not exceed 250 words. The abstract should contain an accurate summary of the context and new information presented in the paper.

Please use a recent version of Microsoft Word.

File name
Name your completed WORD document in lowercase, as follows:
amc *plus* theme number *underscore* last name *plus* initials.doc (eg, **amc1_PrasannaBM.doc** for BM Prasanna, paper in Theme 1).

Choose the most relevant themes from the following:
1. *Enhancing genetic gains in maize breeding*
2. *Developing stress resilient maize for Asia*
3. *Precision-conservation agriculture for enhanced input use efficiency*
4. *Climate smart maize production practices*
5. *Maize quality and value-addition*
6. *Maize value chains and market trends*

Text
- Use **Times New Roman** for all text including headings. Left align all text, images and tables.
- Use the **Normal** style for all text (style-normal), 11 point with single line spacing.
- Do not indent the first line of a **paragraph**. Leave one blank line between paragraphs and before new section headings.
- Authors' **email and web addresses** may be hyperlinked. Hyperlinks to external web references should be placed in the References section, rather than in the body of the paper.

Headings and sections
Paper title: 14 point, bold, sentence case (capitals for proper nouns only).

Authors' names: 11 point. First name should come before the family name for each author. Highlight the **presenting author** in bold. Use superscripts to indicate different addresses. Leave one blank line below the authors' names.

Authors' address: 9 point, not italics. The corresponding web site and email may be included at the end of each address. Leave two blank lines after the authors' addresses.

Section Headings: Heading 1 - 11 point, bold, not italic and Heading 2 - 11 point, italic. Note: use sentence case NOT capital letters for headings.

Abstract heading: 11 point, bold, not italic

Abstract body: 11 point, not bold. Leave one blank line below the abstract text

Keywords heading: 11 point, bold.

Keywords: 11 point, not bold, six key words. Leave one blank line below the key words.

References: author-date scheme with minimal punctuation

Figures and images: Figures and images should be placed at the very end of the file, left aligned

Captions for Figures and images should be 10 point, bold and left aligned, placed below the image.

Tables

Use the **Insert Table** button on the Standard toolbar and left align tables. Keep formatting simple.

Captions should be placed above the table using the Caption style.

Data columns should generally be centered or left aligned.

Page Layout

Margins should be set at 2 cm all round.

Do not indent paragraphs.

Submitting your paper

To submit your paper, send to:

Dr BM Prasanna (CIMMYT), Chair, Technical Committee, 12th Asian Maize Conference (Email: b.m.prasanna@cgiar.org) with copy to Dr M.L. Jat (CIMMYT); Email: m.jat@cgiar.org